

Letter of Authorization/Toll-Number Portability Form

Customer/End-User Name:

Current Service Provider:

Telephone/Fax Number(s) to Port:

If porting *more than* 5 numbers to port please submit a comma separated value (.CSV) file with the web form and check the box on the right confirming the attached numbers are correct. The .CSV file will be attached to the LOA and submitted to the service provider.

Numbers to Port Attached on Separate Page

Under the Federal Communications Commission's and the Canadian Radio-television and Telecommunications Commission "local number portability" (LNP) rules, so long as you remain in the same geographic area, you can switch telephone service providers, including interconnected Voice over Internet Protocol (VoIP) providers, and keep your existing phone number. Upon submission etherFAX LLC. will confirm coverage for your number(s) on the etherFAX network.

For more information visit: US:(<http://www.fcc.gov/guides/portability-keeping-your-phone-number-when-changing-service-providers>) or Canada: (<http://www.crtc.gc.ca/cisc/eng/portable.htm>)

You may continue to use your telephone/fax number(s) (*listed above*) with your current service provider (*listed above*) until your number is ported. In order to transfer your telephone/fax number to the etherFAX network, we must work with your current service provider to ensure you service is uninterrupted and your number is transferred successfully.

Your current service provider requires this letter as proof that you have explicitly authorized and requested your service and telephone/fax number(s) to be transferred to a new service provider. By completing the etherFAX LNP Online Submission Form and signing & dating this letter, you provide etherFAX LLC., with the authorization to initiate the process of transferring your service and telephone/fax number(s).

The porting process is time consuming and once the number is ported it can take days before a number becomes *fully* operational on the new carrier. This is due to hundreds of independent carrier/phone companies in the US, each with their own database containing call routes. Getting all of those carriers to update their call routes immediately is the goal, but cannot be guaranteed. The consequence is that once your fax number has been ported to etherFAX LLC., most calls will be completed, but there may be certain geographic regions where a Local Exchange Carrier (LEC) does not update their call routing database and calls originating from that LEC will not be routed correctly to the etherFAX network. The etherFAX Support Team will work with the carriers to resolve the problems in a timely manner but ultimately the route update must be performed by the originating LEC.

Please remove any features (i.e. Hunt Group) associated with the telephone/fax number(s) requested to port prior to submitting the request. Additionally, please do not place ANY new service orders or disconnects with your current service provider on the account associated with the telephone/fax numbers to be ported as this will cause a rejection and a delay in porting your number (s).

All Firm Order Confirmation (FOC) dates are final. There will be a \$30.00 per number carrier fee for any successful FOC date change or FOC cancelations. FOC date changes and cancelations, if requested, are not a guarantee.

By signing below, I authorize the current service provider to transfer the telephone/fax number(s) listed above so etherFAX LLC., may provide its network service to you. By signing below, I also authorize the carrier to obtain billing information, customer service records, and other information required to provide service on the etherFAX network. I understand I may consult with both etherFAX LLC., and my current provider as to whether a fee will apply to the change.

Authorized Billing Contact Name:

Date:

Authorized Billing Contact Signature: _____